

**OFFICE OF THE DIRECTOR
ACHARYA HARIHAR POST GRADUATE INSTITUTE OF CANCER, CUTTACK**

No. 3936 /AHPGIC, Cuttack dated the 7-X-2021
S-16/12-21

TENDER CALL NOTICE

Sealed tenders in two-bid system are invited from intending manufacturers/distributors/stockiest/retailers for supply of 4.5 kg CO₂ fire extinguishers on rate contract basis to the undersigned as per requirement of the hospital, which will be valid for a period of one year from the date of approval. The tenders should reach the office of the undersigned by 4 PM on 10.11.2021 through Registered Post/Speed Post only, which will be opened on 10.11.2021 at 4 30 PM in the office chamber of the Director, AHPGIC, Cuttack. The date of pre-bid meeting is fixed on 22.10.2021 at 3 PM in the office chamber of the Director, AHPGIC, Cuttack.

1. The bidders shall submit the tender documents with technical bid in sealed envelope superscribed as technical bid (Cover-A) and price bid in sealed envelope superscribed as price bid (Cover-B), which will be kept inside single sealed envelope superscribed as "Tender for Fire Extinguishers" on its top.
2. The bidders have to submit the following documents along with the tender paper in Technical Bid (Cover-A):
 - a. Attested Xerox copy of Pan Card.
 - b. Attested Xerox copy of up to date IT Return Certificate.
 - c. Attested Xerox copy of Registration Certificate registered under GST.
 - d. Account payee DD amounting to **Rs. 25,000.00** towards cost of EMD in favour of "**Director, Acharya Harihar Regional Cancer Centre, Cuttack**".
 - e. Authorization Certificate from the manufacturer if bidder is a distributor/stockiest/retailer.
3. **Rs. 2000.00 (non-refundable)** in shape of DD in favour of "**Director, Acharya Harihar Regional Cancer Centre, Cuttack**" should be attached with the tender paper (Cover-A) towards purchase of tender paper.
4. The bidders shall submit the make, model, catalogue, delivery period, guarantee period, and after sales service of the fire extinguishers.

If the bidder fails to submit any of the above, his/her bid shall be rejected outright.

TERMS & CONDITIONS

1. The bidder should be a registered firm under GST.
2. The quoted rates should be exclusive of all taxes.
3. The delivery should be at the Nontechnical Store of this hospital in good condition.
4. Any conditional tender will not be accepted.
5. Tender is called for 4.5 kg CO2 Fire Extinguisher only. The provisional requirement is about 65. The bidders should quote prices of the fire extinguishers in price per unit. The bidders shall also quote refilling charges per cylinder.
6. The rates quoted shall be valid for a period of one year from the date of finalization of the tender.
7. The bidders should depute a technical person for demonstration of tender items with specification before the member's selection committee whenever necessary.
8. Bidders qualified after opening of the technical bid shall be called for opening of price bid of the tender, the date and time of which shall be intimated in due course.
9. No tender beyond the stipulated date & time will be accepted, and Tenders without EMD and tender paper cost will not be considered.
10. EMDs of all bidders shall be returned after completion of tender process. The successful bidders shall submit performance security amounting to 10% of the contract value (Price of 65 cylinders).
11. Original documents shall be produced for verification if asked for.
12. If any information/documents furnished by the bidders with the tender paper are found to be misleading or incorrect at any stage, their tenders will be cancelled and the said bidders shall be barred from taking part in any further tender process in subsequent years.
13. Either the bidder or his/her authorized representative may remain present at the time of opening of the tenders. However, their absence shall not be a bar for opening of tenders.
14. No advance payment will be made against execution of order. The required items are to be procured on credit basis against different orders, and payment will be made on submission of bills in triplicate to the undersigned. The authority will not be liable for delay in payment in any unavoidable circumstance like paucity of funds, etc.

15. DD towards purchase of tender paper amounting to Rs. 2000.00 (non-refundable) is to be enclosed.

16. The selected bidder shall not discontinue supply during the contract period under any circumstances. Otherwise, the EMD will be forfeited and legal action as deemed proper shall be taken against the selected bidder.

17. The validity of the tender will remain in force for a period of one year from the date of approval, and on satisfactory performance by the party, it may be extended for another one year at the sole discretion of the authority.

18. The qualified bidder shall sign a MOU/Agreement with the authority as per the said terms and conditions and anything more as decided by the authority may be included within the same.

19. The undersigned reserves the full right to accept in full or part or reject any or all the tenders without assigning any reason thereof.

dsar
04/10/2022

Director
AHPGIC, Cuttack